



St. Francis of Assisi Preschool

Today's date

Dear St. Francis of Assisi Preschool Staff,

This letter is to inform you that my child(ren), _____
Childs Name

will no longer be attending St. Francis of Assisi Preschool effective

Child's Last Day

Please update your records accordingly.

Thank you,

Signature

Date

Print Name

Comments:

Original to File

CC: Parent
 Accounting